

**MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE**  
**OBJECTIVE QUESTION**  
**PROVISIONAL ANSWER KEY GCC - TBC APRIL 2026 EXAM BATCH - 304**

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	_____ are types of micro computers.	DESKTOP	LAPTOP	HANDHELD	ALL OF ABOVE	D
2	_____ can be fit into the palm and by moving it over the image, the image is scanned.	Flatbed Scanner	Pen Scanner	Fax Machine	Portable Scanner	D
3	_____ computer can perform both Digital and Analogue operations	Digital	Analogue	Hybrid	None of Above	C
4	_____ computer operated on digital data such as numbers..	Analogue	Digital	BOTH A AND B	NONE OF ABOVE	B
5	_____ convert hard copy to optically scanned digital image	Printer	Scanner	Webcam	None of Above	B
6	_____ bytes= 1 kilobytes	1000	1040	1042	1024	D
7	_____ can effect the boot sector of the computer.	Boot sector Virus	File Virus	Antivirus	Memory	A
8	_____ Computers have size of a notebook and can be accommodated in a briefcase.	Mainframe	Super	Laptop	Mini	C
9	_____ Is a digital circuit which performs addition of binary numbers.	Subtractor	Adder	Register	Accumulator	B
10	_____ is another name of client	node	point	server	None of Above	A
11	_____ option is used to send your saved document	Save	Send	File	Open	C
12	_____ shortcut key is used for cut the selection text.	Ctrl+ C	Ctrl+V	Ctrl+X	Ctrl+A	C
13	_____ shortcut key is used for Underline	Ctrl+B	Ctrl+l	Ctrl+U	Alt +U	C
14	_____ increase the margin between the border and cell	Increase	Increase Indent	Decrease Indent	Indentation	B

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
15	_____ is used to magnify the data	Zoom	Resize	Font style	View	A
16	_____ will not be shown during full screen presentation.	First Slide	Last Slide	Hide Slide	None of these	C
17	_____ is a video file type.	.mp4	.txt	.png	.mp3	A
18	_____ is a tag used in HTML to insert Multimedia Object.	<input>	<head>	<Object>	<html>	C
19	_____ is an animation creator software.	MS-paint	Macromedia Flash	Gold Wave	Corel Draw	B
20	_____ view is available in PowerPoint	Slide Mater	Handout Mater	Notes Master	All of these	D
21	= Upper() function is used to convert the provided text into -----	Small	Capital	Small Caps	Title only	B
22	=LEN() is used to find the length of the string.	TRUE	FALSE			A
23	=round() function rounds off the given number upto a specific digit limit.	TRUE	FALSE			A
24	A Collection of worksheets is known as -----	Workbook	Worknote-book	Work document	Chart Book	A
25	A Column letter of the grid, also called as....., identified each column.	Column Heading	Column Reference	Name reference	Cell reference	A